



2009-2010 America Counts Graduate Assistantship

*America Reads*America Counts*

The University of Maryland's America Reads*America Counts program helps children master basic reading and math skills and get on track for college and promising careers. Approximately 180 UM students work as reading and math mentors in 17 Prince George's County elementary schools, many of whom earn Federal Work-Study to pay for college expenses. Recognized as a national model, the America Reads*America Counts program is part of Leadership and Community Service-Learning team, in the Adele H. Stamp Student Union, Center for Campus Life.

The America Counts Program is part of a national initiative to help elementary school children improve their math skills, and be more successful academically. The Graduate Coordinator of America Counts reports to the Coordinator of America Reads *America Counts and serves as part of the Leadership and Community Service Learning team. This position is responsible for program management, including the development and implementation of pre-service and in-service math mentor training and reflection.

Specific responsibilities include:

- Participating in selection of college student mentors and team leaders.
- Supervising mentors and team leaders with an emphasis on leadership development.
- Coordinating and co-facilitating EDCI288N and EDCI299M –a 1-credit field experience course for students who are considering education as a field of study.
- Facilitating biweekly team leader meetings.
- Designing, implementing, and evaluating math mentor training and reflection.
- Conducting regular site visits at participating elementary schools.
- Developing and maintaining strong relationships with math specialists, trainers, and teachers in the elementary schools.
- Observing mentoring sessions, offering feedback, and providing on-going support to math mentors.
- Developing and updating training materials and handbooks.
- Collecting and analyzing program evaluation data.
- Participating in recognition events for mentors and team leaders.
- Assisting in student employee work time approval.
- Assisting in the coordination of Maryland Counts Day, which involves bringing all America Counts elementary school participants to campus for a day.
- Assist with development initiatives such as instructional improvement grants, seeking grant and foundation funding, etc
- Work in collaboration with other ARAC staff on mentor recruitment, training, and other general program management initiatives.

Qualifications: Enrollment in UM graduate school required. Preferred candidates will have a degree in education, psychology, child development, counseling, or closely related field and experience in one or more of the following areas: experience in elementary schools, experience working with college students, training and program development, leadership development, community service, knowledge of various approaches to teaching math. Excellent written and oral communication skills required. Two-year commitment preferred.

Remuneration: Based on current graduate assistant salary scale for 12 months contingent depending on degree status and UM graduate assistantship experience. Includes tuition remission and benefits.

To apply: Send resume, statement of interest, and names and telephone numbers of three references to: Katie Hershey, America Reads*America Counts Office, 0144 Holzapfel Hall, University of Maryland, College Park, MD 20742. Fax: 301-314-7365. For more information, contact Katie Hershey, Coordinator of Community Service Learning – America Reads * America Counts, hershey1@umd.edu, 301-314-7321.

The University of Maryland is an EEO/AA employer. Women and minorities are encouraged to apply.