CHSE Department Graduate Student Survey Monkey Request

The CHSE Department has created a dedicated Survey Monkey account for graduate students who are conducting survey research. There is no cost for this service\(^1\), but its use requires departmental approval prior to accessing the account and creating and using your survey. Please provide the information, below, either in paper or digital form to Valerie Foster (vfoster@umd.edu). If submitted electronically, the document must include embedded, original signatures from the student and the faculty member supervising the student’s research.

Once approved, Valerie will contact you with the log-in and password information, after which you can access the Survey Monkey account. The Department does not provide technical support for using Survey Monkey.

Name:

Student’s E-mail Address:

Name of Faculty Member Supervising the Research:

Brief Abstract of Proposed Research (limit one paragraph):

Survey Information (attach draft of survey items if available; not required)
  Approximate Number of Items:
  Anticipated Number of Respondents:

Attestations:

- We agree to create a survey(s) unique to this research project and so labeled such that our survey(s) are readily distinguishable from surveys of other researchers who may be using this account simultaneously.
- We understand that all users of this Survey Monkey account have full access to all surveys conducted with this account. Hence, the confidentiality of the responses to any survey conducted with this account is limited by the “good faith” of other users to only access their own research surveys.
- We agree to access only those surveys that are a part of this research, even though accessing the Survey Monkey account will allow us to access any survey in this account.
- We agree not to share the login or password for this account with anyone not working under our direct supervision on this research project.
- Our research has been approved by the University of Maryland IRB, and we have attached a copy of that approval.

________________________________________________________  __________________________________________________________
Student Signature                               (date)     Faculty Signature                               (date)

\(^1\) Research conducted as part of an externally funded research project are expected to either: (a) secure a Survey Monkey account unique to, and paid for by, that project; or (b) reimburse the Department for use of this account as negotiated with the Department Chair.